

Ms. McConnell's Class Expectations for...

# Digital Design I & II

Clare High School 2016/2017

Course Website: [mccconnellweb.weebly.com](http://mccconnellweb.weebly.com)

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## *Welcome to Digital Design I & II*

Students in Digital Design will develop skills that lay the foundation for producing web-ready business communications. During the first semester, students focus on broadcasting and video production followed by developing graphic skills with Adobe Illustrator and Photoshop software. They also will learn to create

web pages from scratch using HTML 5 and CSS, then by using Dreamweaver software. Second semester, students will advance their skills to create and publish their websites, and learn about professional design principles.

Students will finally create an online portfolio to showcase the skills they have developed.

## *Grades will be determined as follows:*

Tests	35%
Class Assignments	65%

## *Assignments:*

- ❖ Complete assignments correctly, accurately, and on time. (If you have questions or need help, ask)
- ❖ If you have an excused absence, you will be expected to arrange a convenient time to make up work missed. Generally, if you missed one day, you have one day to make up work.
- ❖ It is your responsibility to find out what work was missed
- ❖ Class time will not be given for missed assignments (You can come in before or after school or during most lunch periods)
- ❖ If you finish an assignment early, begin another assignment related to this class. No assignments for other classes are to be worked on during class without permission.

## Grading Scale:

100	93	A
92	90	A-
89	87	B+
86	83	B
82	80	B-
79	77	C+
76	73	C
72	70	C-
69	67	D+
66	63	D
62	60	D-
59	0	E



You can check PowerSchool grades at:

<https://powerschool.clare.k12.mi.us/public/home.html>

## Student Expectations:

**Come to class prepared to work.** Our class website will always have your assignments listed and work waiting for you. Do not wait for me to “tell” you what you should be doing. If you have a question, ask!

**Use Computers Properly and Ethically:** Follow all computer use rules. Violations will be dealt with appropriately.

**Comply with the Network/Internet Access Agreement:** There will be no leniency afforded to anyone who violates any portion of the school “Acceptable Use Policy for Technology” in the lab.

- ❖ E-mail (for personal use), updating personal web pages, instant messaging, social networking sites (Facebook, etc.), use of bulletin boards, chatting, or playing games are not allowed at any time in the classroom, unless it is part of the assignment.
- ❖ Do not use another student’s login ID, Internet access, or network folders for any reason.
- ❖ Deliberate destruction of computer programs/equipment will result in termination of this course.

**Professional Conduct:** Professional conduct means good behavior. Please respect the ideas of others. Don’t belittle someone simply because you don’t agree. Be polite. If you have a concern or conflict with any activity, or if you are faced with a personal crisis, please discuss it privately with me immediately.

**Be Safe:** Use only lab chairs for seats. No sitting on desks or workstations, no putting feet up on desks, or leaning back in chairs. Please refrain from horseplay. This includes pushing, hitting, playing on the floor, rolling around on chairs, or throwing things.

**Attendance Policy:** The school attendance policy will be followed in this classroom. Unexcused absences will be handled according to school policy.

**Tardiness:** You are to be in the room and headed toward your seat when the bell rings. Tardies will be handled according to school policy.

**Passes:**

- ❖ If you have a medical problem requiring you to use the restroom frequently, please notify me. Other personal or school related items should be taken care of before, in between, or after classes.

**Content of Assignments:** No profanity, violence, subversive or illegal activities will be allowed in assignments for this class. I will not grade the material and you will have to work on an alternate topic in order to receive credit. Profanity is a serious violation, and a behavioral referral will be sent to the office if it occurs.

**Academic Dishonesty/Plagiarism:** In order to develop a proper attitude toward business ethics, plagiarism and cheating will not be tolerated. If you plagiarize, cheat, or attempt to cheat on an assignment, you will be given a grade of zero, receive a behavioral referral to the office, and your parents will be notified of any violation. **If someone copies your work, it will be assumed that both parties are at fault.**

**Have a Good Attitude:** Everyone has bad days. Don't let a bad day make you a bad person to be around. To keep a channel of open communication between myself, students, and parents, I have a web site that explains the curriculum, grading policies, and general expectations for students in my classroom.

Parents and students can view our class website as needed, located at:

<http://mcconnellweb.weebly.com/>

Or simply scan here for site.



# Ms. McConnell's Class Expectations for Digital Design I & II

- Please complete and return by the end of the first week of school.

**Date:** \_\_\_\_\_

**Student Name:** \_\_\_\_\_

**Period:** \_\_\_\_\_ **Class:** Digital Design I & II

**Parent(s) Name(s):** \_\_\_\_\_

**Preferred method of contact and contact information:** \_\_\_\_\_

**Preferred time of day to be reached:** (Circle One) Mornings Afternoons Evenings

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Please list below, any questions concerns you may have regarding your child. Also, please share anything that might assist in making learning in this class better for you student. IE. Learning styles, family changes, etc.

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I have received a copy of the course expectations for Ms. McConnell's class. I understand the expectations. I understand that if I have questions or concerns, I am encouraged to get with Ms. McConnell as soon as possible to discuss.

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**Student signature:** \_\_\_\_\_

**Parent signature:** \_\_\_\_\_